



CCI RODEZ reference:

**BUYING A BUSINESS
PERSONAL INFORMATION FILE**

THE BUYER

Name : First name : Date of Birth:

Address :

Town/city: Postcode

Home telephone number : Fax:

Work telephone number : Mobile number :

E-mail :

YOUR QUALIFICATIONS

DATES	SUBJECT	QUALIFICATION

YOUR PROFESSIONAL EXPERIENCE

➔ Are you currently ?

Working → If so, what is your position ?
.....

Unemployed since :

TYPE OF BUSINESS REQUIRED

→ What type of business are you looking for ?

Food retail Clothing Household goods

Divy

If other, please specify.....

Café Restaurant Hotel Tourism

Please give detail.....

Further details :

.....
.....
.....
.....
.....

→ What size business are you looking for?

Number of employees ? (up to) :

Turnover from K€ to K€

→ In which geographical area ?

Unsure

if specific, please give details

→ Price band. Between ? K€ and K€

→ What are your strong points which would help ensure the success of this project ?

Yes No

If yes specify

motivation

professional expertise.....

self employed status.....

→ Have you identified any major obstacles ?

Yes No

If yes, specify:

Eg Finance, bureaucracy.....

.....
.....

↳ How did you hear about us ?

Business Association which one ?

If other please specify.....

I the undersigned..... have the legal status necessary to run a business and I have the personal funds as indicated in this document. I authorise the CCI to keep the information contained in this document. In accordance with the law 78-17 « computers, files, freedom » I retain the right to have access to this information and alter them if necessary.

Date :

Signed

CONFIDENTIALITY AGREEMENT

You have expressed an initial interest in locating a business for purchase. In order to continue with this procedure, you wish to obtain information about companies which may be available for purchase, identified and presented by us.

Before we can provide you with any information about these businesses, you personally, your partner and business associates are required to respect the details of this confidentiality agreement, as outlined below.

In this respect, you are obliged to

1. Keep confidential all information supplied to you (oral or written).
2. Only use the information supplied for the purpose of the potential purchase of your business.
3. Under no circumstances must you transmit this information, or even the existence of such information to any third parties other than your advisers or your bank. In which case it is your responsibility to ensure they do not disclose these informations.
4. Keep us informed of all people to whom you have disclosed this information.
5. Return to us all documents which have been supplied to you, as well as any copies given to authorised third parties either following a request from us or should you decide not to continue with the purchase of the business in question.
6. It is forbidden to keep any copy or extract of the information.
7. You must destroy all documents or recordings made by yourself, your employees or your advisers which may contain any information relevant to the concerned company.
8. You must not divulge, without the written agreement of the company or the CCI, any information which has been provided to you, nor even the very existence of the files which may have been submitted to you.

Please return this confidentiality agreement, duly signed by yourself and with the inclusion of the phrase "lu et approuvé" (read and approved) or "bon pour accord" (agreed).

SURNAME
FIRST NAME

Acting on my own behalf
Or
Acting as a representative and on behalf of the company.

Signed

Date, location, company stamp.